



# BUILDING PERMIT APPLICATION

3762 Lakeland Road,  
Saukville WI 53080

Office: (262) 675-9217 Inspector: (262) 423-7730  
[www.townsaukville.org](http://www.townsaukville.org)

APPLICATION DATE \_\_\_\_\_, 20\_\_\_\_\_

PROJECT ADDRESS \_\_\_\_\_ Unit/Lot #: \_\_\_\_\_

**PROPERTY OWNER INFORMATION**

Name(s) \_\_\_\_\_

Phone (\_\_\_\_\_) \_\_\_\_\_ Cell/Home \_\_\_\_\_ Email \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**APPLICANT/CONTRACTOR INFORMATION** *(If property owner put "SELF" and include completed Cautionary Statement Form)*

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Primary Contact \_\_\_\_\_ Office Phone (\_\_\_\_\_) \_\_\_\_\_

Mobile Phone (\_\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

\*WI Contractor Lic. #: \_\_\_\_\_, Exp: \_\_\_\_\_ \*WI Qualifier Lic. #: \_\_\_\_\_, Exp: \_\_\_\_\_

*\*License Information is required for contractors wanting to obtain a permit for work on a 1 or 2 Family Dwelling ONLY. Copies are preferred.*

**PROJECT INFORMATION**

Project Description \_\_\_\_\_

Size of Building (or remodeled area) \_\_\_\_\_

TOTAL Cost of Project \_\_\_\_\_

Cost of Building, HVAC, and Labor ONLY \_\_\_\_\_

*(Do NOT include the cost of plumbing, electrical, landscaping, etc.)*

**AUTHORIZATION BY OZAUKEE CO. DEPARTMENT OF PLANNING RESOURCES AND LAND MANAGEMENT**

Will this project fall within the shoreland/wetland district, requiring a land use permit? **YES / NO**

Will this project fall within a floodplain district, requiring a special exemption permit? **YES / NO**

Signature of Director/Deputy \_\_\_\_\_ Date: \_\_\_\_\_

**Notice:** By signing above, applicant agrees to comply with the applicable requirements of Town of Saukville Code of Ordinances, State of WI Administrative Codes, and to obey any and all lawful orders of the Building Inspector and all state laws regarding the construction, alteration, repair, removal and safety of buildings and other structures. This permit shall become VOID if work does not commence within six (6) months of date of issuance.

APPLICANT *(Please Print)* \_\_\_\_\_

APPLICANT SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_

*(SIGNATURE REQUIRED)*

**Office Only**

Permit Fee \$	Plan Review Fee \$	Other Fee \$
Total Due \$	Permit #	Tax Key #
Payment Type: CH / Cash	Check / Rcpt #	Received By:
Approved By:	Cert #	Date:

## Required Building Inspections

### SPS 320.10 Inspections.

#### (3) INSPECTION TYPES.

(a) *General.* The inspections described in pars. (b) to (i) shall be performed to determine if the work complies with this code.

(b) *Erosion control inspection.* Erosion control inspections shall be performed concurrently with all other required construction inspections. Additional inspections for erosion control may be performed by the delegated authority.

(c) *Foundation excavation inspection.*

1. The excavation for the foundation shall be inspected after the placement of any forms or required reinforcement and prior to the placement of the permanent foundation material.

2. If a drain tile system is required, by the local inspector or by groundwater levels in the excavation, the presence and location of bleeders used to connect the interior and exterior drain tile shall be inspected at the same time as the excavation.

Note: This excavation inspection may be used to determine the need for drain tile under s. SPS 321.17.

(d) *Foundation reinforcement inspection.* The placement of reinforcement shall be inspected where the reinforcement is required for code compliance.

(e) *Foundation inspection.* The foundation shall be inspected after completion. Where dampproofing, exterior insulation or drain tile are required for code compliance, the foundation shall be inspected prior to backfilling.

(f) *Rough inspection.*

1. A rough inspection shall be performed for each inspection category listed under subd. 1. a. to e. after the rough work is constructed but before it is concealed.

a. The basement floor area.

**Note:** The inspection of the basement floor area should include the following: any underfloor plumbing, electrical, or HVAC; any interior drain tile with base course required under s. SPS 321.17; the structural base course for the floor slab if required under s. SPS 321.20; and the underfloor vapor retarder as required under s. SPS 322.38.

b. General construction, including framing.

c. Rough electrical.

d. Rough plumbing.

e. Rough heating, ventilating and air conditioning.

2. All categories of work for rough inspections may be completed before the notice for inspection is given, provided the work has not been covered.

3. The applicant may request one rough inspection or individual rough inspections.

(g) *Insulation inspection.* An inspection shall be made of the insulation and vapor retarders after they are installed but before they are concealed.

(h) *Final inspection.*

1. Except as provided under subd. 2., the dwelling may not be occupied until a final inspection has been made that finds no critical violations of this code that could reasonably be expected to affect the health or safety of a person using the dwelling.

2. Occupancy may proceed in accordance with local ordinances if the inspection has not been completed by the end of the fifth business day following the day of notification or as otherwise agreed between the applicant and the department or municipality.

(i) *Installation inspection.* An inspection shall be performed on the installation of a manufactured home or modular home