



## APPLICATION

Instructions: The Right-of-Way Permit is for any utility or underground construction activities within the Town’s right-of-way. The Town has prepared instructions on what materials may be required along with a submitted application. Please review the instructions prior to filling out and submitting the application. All application materials must be submitted to the Town Clerk at least 10 business days prior to the start of construction project.

APPLICANT/UTILITY INFORMATION				
Name:			Utility/Company Name:	
Phone:			Email:	
Address, City, State, Zip				
Applicant is (check one):	Owner <input type="checkbox"/>	Authorized Representative <input type="checkbox"/>	Other (describe): <input type="checkbox"/>	

WORKSITE INFORMATION			
Owner Name:			Phone:
Address, City, State, Zip (if no address, describe location or closest intersection):			
Tax Key:	08-		
Current Use:			
Legal Description:			

LOCATION AND INSTALLATION INFORMATION			
Construction Start Date:			Construction Completion Date:
Type of Utility/Facility Installation:			
Utility/Facility Location is:			
<input type="checkbox"/> to cross right-of-way	<input type="checkbox"/> parallel to right-of-way	<input type="checkbox"/> overhead	<input type="checkbox"/> underground
Proposed Method of Installation:			
<input type="checkbox"/> tunnel	<input type="checkbox"/> jack & bore	<input type="checkbox"/> open cut	<input type="checkbox"/> suspend on poles
<input type="checkbox"/> plow	<input type="checkbox"/> cased	<input type="checkbox"/> trench	<input type="checkbox"/> suspend on towers

APPLICATION CHECKLIST			
<input type="checkbox"/> Location Map	<input type="checkbox"/> Installation Plans	<input type="checkbox"/> Photos of Project Area	<input type="checkbox"/> Notify Digger’s Hotline
<input type="checkbox"/> Contacted Adjacent Property Owners	<input type="checkbox"/> Received Approval from Other Reviewing Agencies having Jurisdiction		
<input type="checkbox"/> Traffic Control Plan	<input type="checkbox"/> ROW and Infrastructure Repair/Restoration Plan		

FEES
See Town of Saukville Fee Schedule. Fee is non-refundable and will not be refunded if the request is denied.

Describe the request (add pages if necessary):
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The Applicant shall save and hold the Town, its supervisors, employees, agents, and all private and governmental contractors and subcontractors with the Town, harmless from and against all liability, damage, loss, expense, claims, demands and actions of any nature whatsoever (including any by Applicant itself) which arise out of or are connected with, or are claimed to arise out of or be connected with any of the work done by Applicant, or the construction or maintenance of facilities by the Applicant, pursuant to this permit or any other permit issued by the Town for locations of property, lines or facilities on highway right-of-way, (1) while the Applicant is performing its work, or (2) while any of the Applicant's property, equipment, or personnel, are in or about such place or the vicinity thereof, or (3) while any property constructed, placed or operated by or on behalf of Applicant remains on the Town property or right-of-way pursuant to this permit or any other permit issued by the Town for location of property, lines, facilities on highway right-of-way; including without limiting the generality of the foregoing, all liability, damages, loss, expense, claims, demands and actions on account of personal injury, death or property loss to the Town, its officers, employees, agents, contractors, subcontractors or frequenters; to the Applicant, its employees, agents, contractors, subcontractors or frequenters; or to any persons, and whether based upon, or claimed to be based upon, statutory (including, without limiting the generality of the foregoing, worker's compensation), contractual, tort, or other liability of the Town, the Applicant, or any other persons, and whether or not caused or claimed to have been caused by active or inactive negligence or other breach of duty by the Town, its officers, employees, agents, contractors, subcontractors or frequenters; or any other person. Without limiting the generality of the foregoing, the liability, damage, loss, expense claims, demands and actions indemnified against shall include all liability, damage, loss, expense, claims, demands and actions for damage to any property, lines or facilities placed by or on behalf of the Applicant pursuant to this permit or any other permit issued by the Town for location of property, lines or facilities on highway right-of-way in the past or present, or that are located on any highway or Town property of right-of-way with or without a permit issued by the Town, for any loss of data, information, or materials; for trade-mark, copyright or patent infringement; for unfair competition or infringement of any other so-called "intangible" property right; for defamation, false arrest, malicious prosecution or any other infringement of personal or property rights of any kind whatever. The Applicant shall, at its own expense, investigate all such claims and demands, attend to their settlement or other dispositions, defend all actions based thereon and pay all charges of attorneys and all other costs and expenses of any kind arising from any such liability, damage, loss, claims, demands and actions.

The undersigned certifies that the information in this application is true and correct to the best of the applicant's knowledge and authorizes Town Staff, representatives of the Town members to visit and inspect the site location listed on this application. Applicant has read and agrees to adhere to the provisions of the Town of Saukville Ordinance No. 2022-02, regulating work within the Town Right-of-Way as listed in the Instructions for a Right-of-Way Permit.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_