

Town of Saukville TOWN BOARD MEETING
3762 Lakeland Rd., Saukville, WI
Minutes February 15, 2022 7:00pm

Kevin Kimmes, Town Chairman
Gloria Arredondo, Treasurer

Mike Denzien, Supervisor
Raquel Engelke, Clerk

Curt Rutkowski, Supervisor, abs

1. Call to order/Attendance.

2. Pledge of Allegiance.

3. Public Notice. This meeting has been given public notice in accordance with Section 19.83 and 19.84 of the Wisconsin Statutes to apprise the public and news media of the subject matters intended for discussion, consideration and action.

Clerk confirmed public notice.

4. Review & Approve Minutes from Previous Meeting.

Mike Denzien made a motion to table the January minutes, Kevin Kimmes seconded. Motion passed unanimously.

5. Open Session.

Time available for citizen questions and comments. Please note public comments are limited to five minutes per person.
None.

6. Discussion/possible action item: Town Revaluation.

Nathan Carlson from Grota Appraisals attended the meeting and discussed the revaluation options for the Town and that the state requires the assessment value of properties must be within 10% of the fair market value. He explained the three options are 1) a full revaluation, which is the most expensive and most thorough as it includes a site visit; 2) a market update, which is a individual review without a visit; and 3) a statistical market update which evaluates groups of homes. Kevin Kimmes stated he would like to choose an option that is more accurate and insures a more equitable change, which would also be easier to defend at a Board of Review proceeding. Mike Denzien he would like to see the revaluation completed sooner rather than later and prefers the market update option. Mike Denzien made a motion for the Town to schedule a revaluation this year and pay for the services over the next two years, with notices to go out in Spring, Kevin Kimmes seconded. Motion passed unanimously.

7. Discussion/possible action item: Picnic Licenses Riveredge Nature Center.

- a. Maple Sugaring Dinner, March 4
- b. Maple Sugaring Festival, March 19
- c. Maple Sugaring Pancake Breakfast, April 2
- d. Beer/Wine Hike Dinner, April 14
- e. Small Plates, Big Brews April 28
- f. Beer/Wine Hike Dinner, May 13
- g. Frothy Forage, May 21
- h. Small Plates, Big Brews, May 26
- i. Small Plates, Big Brews, June 9
- j. Riveredge Bike Ride, June 26
- k. Annual Membership Meeting Picnic, June 28
- l. Farm to Table Gala, September 10
- m. Yule Log Dinners, December 2 & 3

Mike Denzien made a motion to approve the Riveredge Picnic Licenses, Kevin Kimmes seconded. Motion passed unanimously.

8. Discussion/possible action item: Town Hall Entrance Door.

The Clerk discussed the need to ensure the Town Hall entrances are compliant with the ADA.

9. Discussion/possible action item: Plan Commission Alternates Ordinance.

Sara MacCarthy drafted an ordinance to allow the Town Board to appoint alternates to the Plan Commission for review and passage in March. She stated there have been a few meetings where

there were issues with attendance and achieving a quorum. Kevin Kimmes stated alternates can attend some meetings without pay to get an idea of how the Plan Commission operates and he has potential alternate members in mind. Mike Denzien directed the Clerk to notice the ordinance for potential adoption at the March meeting.

10. Discussion/possible action item: Election Administration.

The Clerk discussed issues pertaining to election administration. Mike Denzien made a motion to appoint Darryl Habeck as a Deputy Clerk for elections, Kevin Kimmes seconded. Motion passed unanimously.

11. Town Reports:

a. Chairman's Report.

The Chairman attended the Wisconsin Towns Association meeting in Port Washington and he reported four of the six towns in Ozaukee County are members of the advocacy group and that the County is going to hire 18 paramedics using ARPA funding. He also stated March will have a joint Town Board and Plan Commission meeting for the Cedar Corp planning presentation. Lastly, he stated the Plan Commission is reviewing citizen nuisance complaints on Blueberry Road.

b. Supervisor's Report.

Mike Denzien stated Forever Green did a good job cutting back the trees on Riverview Trail. John Zausch stated he cut back numerous ash trees on St. Augustine in response to an email to Curt Rutkowski.

c. Planner/Engineer Report.

Ron Dalton stated Cedar Corp. worked on a cost estimate for Cedar Sauk Road, which came to \$1.4 million for LRIP funding but it would be a long shot to get funding this year, so the Town will apply next year. He also handed out some sample right-of-way permit applications and explained that the permits protect the Town from infrastructure damage and will need an ordinance to implement with the permit fees to be paid by the utilities submitting the application. Ron Dalton reported that there is a development planned in the Village of Saukville which will have a 50-foot strip of road which crosses into the Town. Lastly, he stated that a multifamily home development was pitched; however, this type of development is not allowed in the Town and the land will likely be annexed.

d. Town Attorney Report.

Sara MacCarthy stated the Town has had several nuisance complaints. Cara Tolliver gave a presentation on nuisance law at the state and municipal level and she reviewed procedures for addressing nuisance complaints. Kevin Kimmes stated he would like nuisance complaints to be addressed at the Town Board going forward rather than the Plan Commission. Kevin Kimmes asked Sara MacCarthy to provide a list of action items for handling nuisance complaints.

e. Office Report.

The Clerk stated that there was no election in February for the Town and work continues on the transition to utilizing the planning services for the Town. She will get entrance door information from Consolidated Doors to insure the Town Hall is ADA compliant.

f. Monthly Treasurer's Report.

The Treasurer submitted the final budget for 2021. Mike Denzien made a motion to approve the Treasurer's Balance Sheet and the Clerk's Budget Report with claims in the amount of \$177,729.73, Kevin Kimmes seconded. Motion passed unanimously.

12. Other general business brought before the committee.

None.

13. Adjournment.

Mike Denzien made a motion to adjourn, Kevin Kimmes seconded. Meeting adjourned at 8:35pm.