

**Town of Saukville
Board of Review
3762 Lakeland Rd., Saukville, WI**

Agenda

May 9, 2024 at 12:00-2:00pm a.m.

PLEASE TAKE NOTICE that a meeting of the Town of Saukville Town Board will be held at the Town Hall, 3762 Lakeland Road, Saukville, Wisconsin at the above noted time and date at which the following items of business will be discussed and possibly acted upon.

Kevin Kimmes, Town Chairman
Ray Koscak, Town Assessor

Amy Cottrell, Supervisor
Raquel Engelke, Clerk

Gloria Arredondo, Alternate

1. Call to order
2. Roll Call
3. Appoint BOR Chair
4. Approval of the minutes of the 2023 BOR meeting.
5. Verification that a member has met the mandatory training requirements as specified in Sed. 70.46 (4) of the Wisconsin Statutes.
6. Verification that the Property Assessment Appeal Guide for Wisconsin Real Property Owners, and Guide for Property Owners is available.
7. Motion to accept the 2023 Preliminary Assessment Roll from Assessor Ray Koscak from Grota Appraisals, LLC.
8. Review of procedures required for Board of Review proceedings.
9. Swearing in of the Assessor.
10. Hear persons who have filed an Objection for Real Property Assessment.
11. Hear requests to grant waivers of the required 48-hour Notice of Intent to file an objection during the first two hours for good cause.
12. Hear property owners who failed to provide written or oral notice of intent to object 48-hours before the first scheduled meeting, and failed to request a waiver of the notice requirement during the first two hours of the meeting, who have filed a written objection and provided evidence of extraordinary circumstances.
13. Adjournment

Persons with disabilities requiring special accommodations for attendance at this meeting should contact the Town Clerk, 262-675-9217 at least one business day prior to the meeting.

Notice is hereby given that a quorum of members of other governmental bodies, including the Town Board, may be in attendance at this meeting to gather information about subject matter over which they have decision-making responsibility, although such bodies will not take action relative thereto at this meeting.

Raquel Engelke, Clerk, Town of Saukville