



APPLICATION

Instructions: The Town has prepared instructions on what materials may be required along with a submitted application. Please review the instructions prior to filling out and submitting the application.

Submission of Materials: All application materials must be submitted to the Town Clerk at least 15 days prior to each meeting in order for the application to be placed on the agenda for review by the Plan Commission. Plan Commission meetings are typically the second Tuesday of each month at 7:00 pm at the Town Hall.

Attendance: Attendance at Plan Commission and Town Board meetings is not required, but it is strongly advised that applicants or their representatives attend. Failure to attend can result in the denial or delay of review due to lack of information.

APPLICANT INFORMATION			
Name:		Phone:	
Address, City, State, Zip (if no address, describe location):			
Applicant is (check one):	Owner <input type="checkbox"/>	Authorized Representative <input type="checkbox"/>	Other (describe): <input type="checkbox"/>
Owner Information (if different from Applicant)			
Name:		Phone:	
Address, City, State, Zip (if no address, describe location):			

SITE INFORMATION	
Address, City, State, Zip (if no address, describe location):	
Tax Key:	08-
Current Use:	
Proposed Use:	
Current Zoning:	
Legal Description:	

ADDITIONAL MATERIALS REQUIRED WITH APPLICATION* (see Land Division Ordinance for more details)	
<input type="checkbox"/>	Certified Survey Map (20 copies)
<input type="checkbox"/>	Subdivider's Agreement – If public improvements are installed
<input type="checkbox"/>	Natural Resource Protection Plan (20 Copies) if required – See Divisions 1.1100 and 1.1500 for requirements
<input type="checkbox"/>	Landscape Plan (20 Copies) if applicable
*Additional information may be required by the Plan Commission or its designee or Town Staff.	

FEES
See Town of Saukville Fee Schedule. Fee is non-refundable and will not be refunded if the request is denied.

Describe the reason for the request (add pages if necessary):

The undersigned certifies that the information in this application is true and correct to the best of the applicant's knowledge and authorizes Town Staff, representatives of the Town, Plan Commission members, and Town Board members to visit and inspect the site location listed on this application.

Applicant Signature: _____ **Date:** _____